

# Information for students and parents including Terms & Conditions



By enrolling with Dance First you confirm that you accept our Terms & Conditions

## TERM FEES:

- You are required to enrol in a specific class or classes.
- Term fees are based on a 9 week block and will run during the school term.
- Term fees must be paid in full by the second week of term. Term fees for new students starting part way through the term will be reduced accordingly if they will receive less than 9 weeks of lessons.
- Classes won't run during the school holidays. Workshops may run and are not included in the term fee.
- Private Lessons: Arrangements for private lessons and the associated fees are to be made to [info@dancefirst.co.nz](mailto:info@dancefirst.co.nz)
- We offer free trial classes for adults and children (maximum of 2 free trial classes)

## REFUNDS / MAKE-UP CLASSES:

- Should the teacher need to cancel the class due to unforeseen circumstances, every effort will be made to schedule a make-up class.
- Term fees are non-refundable and non-transferable, however in the following circumstances a refund will be given:
  - The timetable is changed and the student is unable to make the new time.
  - The class is cancelled by Dance First.
- If you miss a class due to illness you are entitled to one make-up class within that same term (adults only). Make up classes cannot be carried over to another term. Make up classes are subject to availability. If you miss a class and require a make up class please email [info@dancefirst.co.nz](mailto:info@dancefirst.co.nz) with your request.
- No refunds are given for missed classes due to overseas trips, family holidays or birthdays. Refunds may be granted due to illness, injury or bereavement.

## PRIVACY:

- Choreography for classes and performances remains the sole property of Dance First.
- Photography or videoing of students in class is only allowed with the permission of the parents/guardians of students performing and approval from Dance First.
- Sometimes we may take photos or videos of our students during class in order to promote our dance school. These images and videos may appear on Dance First's Website, Facebook page or Instagram. If you don't wish to appear in any promotional material or social media sites please let us know via email [info@dancefirst.co.nz](mailto:info@dancefirst.co.nz) and we will ensure your privacy is protected.

## HEALTH & SAFETY:

- Dance First will make all efforts to help our students avoid injury. However it is important that you understand and agree that participating in any dance class, workshop, rehearsal or performance, there is a possibility of physical injury. By agreeing to Dance First's Terms and Conditions you acknowledge that you have either had a physical examination and been given your doctor's permission to participate, or that you have decided to participate in activity and use equipment without the approval of your doctor and therefore assume all responsibility for your participation and activities and utilisation of equipment in your activities.
- Dance First is committed to providing a safe environment for both staff and students. With this in mind, it is important for us to be aware of any medical conditions, including but not limited to, conditions such as epilepsy, in case any incidents arise while students are on our premises. Please note all personal information is kept confidential.
- Dance First students are under supervision during class time only. Teachers and staff of Dance First are not responsible for children outside their allocated class time. For safety reasons, children must be collected from inside the premises. It is the responsibility of the parent/caregiver to ensure their student does not wait outside the building.